

**Thomas Craig, CPIM**  
1149 E. Meda Ave.  
Glendora, CA 91741  
Phone: (626)-905-9818  
Email: [ThomasLeeCraig@msn.com](mailto:ThomasLeeCraig@msn.com)

## **Objective**

Seeking a leadership position with a global manufacture in the medical device industry -  
Materials/Supply Chain Management.

## **Summary of Qualifications**

- Over 13 years of Materials Management and Supply Chain Management experience in the medical device industry.
- Over 10 years experience in a management role in production activity controls.
- In depth knowledge of cGMP's, FDA guidelines, and ISO 9000/13485 standards.
- Held leadership roles in the implementation and deployment of a company wide business system (MRP/ERP)
- Managed the Sales and Operations Planning (S&OP) and the Master Production Scheduling (MPS) process.
- Created and supported ongoing corporate wide planning objectives and benchmarking. Set key metrics to drive continuous improvement objectives.
- Introduced Lean concepts to improve flow and eliminate non value added activities

## **Work History**

### **Advanced Bionics**-Sylmar, CA (May 2010-Current)

*A global leader in the development and manufacture of cochlear implant devices that restores hearing to the profound deaf.*

### **Sr. Production Planner**

- Responsible for the overall process, inputs and capacity planning requirements for the Master Production Schedule (MPS).
- Project planning- part of the program planning team responsible for the delivery of new product introductions from V&V builds through global launch.
- Vendor management- Responsible for a more detailed planning process on critical components increasing supply visibility and reducing overall supply chain risks.
- Responsible for implementing Engineering Change Orders (ECO) to further improve processes, efficiencies and corporate initiatives.
- Set inventory targets for various product lines and tracked to support overall inventory goals.

### **Biolase Technology**- Irvine, CA (April 2008-May 2009)

*A company that develops and markets advanced medical and dental laser products, including specialized biomaterials for medical and other dentistry specialties.*

### **Master Production Scheduler**

- Responsible for managing the company's Sales and Operations Planning Process (S&OP).
- Responsible for demand planning-review past and present demand patterns and providing trend analysis.

**Thomas Craig, CPIM**  
1149 E. Meda Ave.  
Glendora, CA 91741  
Phone: (626)-905-9818  
Email: [ThomasLeeCraig@msn.com](mailto:ThomasLeeCraig@msn.com)

- Prepared production schedules to meet sales forecast, customer orders and service department demand.
- Created reporting services based on corporate metrics and key initiatives to drive process improvement
- Implemented the Master Production Schedule (MPS) process.
- Capacity planning based on demonstrated run rates and making recommendations based on capacity constraints.

**OASIS Medical**-Glendora, CA

*A company that develops, manufactures, and markets eye care products for ophthalmic professionals*

**Materials Manager** (May 2005-March 2008)

- Responsible for the planning, purchasing and warehousing operations.
- Formulated the Master Production Schedule (MPS) process.
- Responsible for reporting trend analysis on demand patterns, product costing and providing corrective actions plans.
- Established guidelines on overall inventory levels to maintain 98% service levels.
- Managed a team of individuals effectively, providing training, coaching, developmental opportunities and cross training capabilities.
- Worked with departmental managers on key initiatives, corporate goals continuous improvement programs.
- Prepared capacity plans for corporate strategies and business plans.

**Materials Planner/Buyer** (January 2001- May 2004)

- Prepared build plans and issued work orders based on inventory levels , current demands, and reconciliation of MRP messages.
- Collaborated with key vendors on schedules, and favorable negotiations with pricing and payment terms.
- Scheduled all sterilization cycles and outside processing.
- Managed the flow of material in WIP and work order due dates.
- Processed all cycle counting programs

**Shipping Supervisor** (March 1997- December 2000)

- Managed the day to day duties of the Shipping/Warehousing operations.
- Negotiated favorable contracts with shipping and packaging vendors.
- Responsible for maintaining a high level (98%) of line item fill rates.
- Streamlined warehouse functional layout to eliminate wasteful traffic patterns, improve the flow of material and eliminate non value added activities.

**Thomas Craig, CPIM**  
1149 E. Meda Ave.  
Glendora, CA 91741  
Phone: (626)-905-9818  
Email: [ThomasLeeCraig@msn.com](mailto:ThomasLeeCraig@msn.com)

### **Formal Education**

*Bachelor of Science*, Business Administration-Finance, California State Polytechnic University, Pomona, CA 2003

### **Certification Programs**

CPIM-Certificate in Production and Inventory Management (2007)

### **Software**

- DataFlo – (Epicor)
- PLM-Product Lifecycle Management software (Oracle)
- Microsoft Dynamics GP 9.0-ERP/Supply Chain Management (Microsoft)
- Microsoft SharePoint Services. (Microsoft)
- Microsoft Dynamics CRM- (Microsoft)
- Sage MAS 90- MRP/ERP planning system (Sage)
- Flexware- Accounting software (Flexware)
- Filemaker Pro
- SQL Reporting
- Crystal Reporting
- Microsoft Windows applications (Excel, Word, Access, PowerPoint)

### **Professional membership and affiliations**

APICS- The Association for Operations Management-(2006)

- Member of the Board of Directors -Chapter Metrics (2009)
- Instructor for the CPIM body of knowledge (2009)